

# Minutes - Meeting with Supervisor

Team Kitsui



Date	29/09/16	Duration (hrs)	1 hour
Time	10:30AM	Location	WT711

## Agenda

- ❖ Project Demo/Status
- ❖ Project Requirements/queries
- ❖ Reflection

## Action Items

1. Prepare a Demo for wednesday
  - a. Needs a Use Case
2. Design Poster
3. Start Reflection
4. Create Portfolio and Put it up on github
5. Develop documentation for class definitions
6. Develop documentation for Instructions of Use/Installation

## Notes

### Testing QA

- Client
- Public
- Automated, unit testing, API testing
- Integration, Regression Testing

### Poster

#### Process

- Specialized points about how we did it

### Documents why

- Generally
- Cause and Effect
- Architecture
- Bug fixes

- Why and How

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- Sell the product

**Todo**

Function class def  
Install / How to use  
Uni

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Attendees	Role
Waquar Hussain	Supervisor
Adam Campbell	Team Leader
John Cave	
Miguel Saavedra	
Christopher Treadgold	

**Version**

<v1.0> Document created - 05/03/16  
<v1.1> Changed style of document - 06/03/16

*Recorded by*  
MIGUEL SAAVEDRA  
*Summarized by*  
CHRISTOPHER TREADGOLD